**Barton Turf and Irstead Parish Council**

**Minutes of the Parish Council Meeting held on Tuesday 7 May 2024 following the Annual Parish Meeting.**

Attendance: Glenn Neave (GN), Helen McFadyen (HF), Doreen Dean (DD), Andrew Wilton (AW), Martin Mills (MM), Phil Drake (PD), Neil Sanderson (NS).

Also present: Nicola Ledain – clerk.

1. **To receive apologies for absence**

Apologies were received from County Cllr Richard Price, District Cllr Nigel Dixon and County Cllr Richard Price.

1. **Election of Chairman**

Glenn Neave was duly elected for the ensuing year.

1. **Declarations of Councillors’ interests**

There were no interests declared.

1. **Minutes of the last meeting held on 19 March 2024**

The minutes of the meeting held on Tuesday 19 March 2024 were agreed and signed as a true record.

1. **Election of Vice Chairman**

Martin Mills was duly elected for the ensuing year.

**6. Reports**

* 1. **To receive updates from County / District Councillors**

Apologies had been received from District and County Councillors but the Parish Council received a report from County Cllr Richard Price which suggested that the Parish Council might like to invite Broadland Future Initiatives to a future, potential joint meeting with Neatishead Parish Council.

* 1. **To receive updates from the Police**

There had been no update from the Police.

**6.3** **To receive a report from Barton Turf Community Charities**

There had not been a meeting since the last Council meeting, however an update was given on the surface of the staithe car park. A working party would be arranged to complete the edging. GN would research wood chipping suitable for the area.

1. **To receive updates on ongoing matters:**   
   **a. Wildlife Working Party**

There had been one working party which had been well attended. The paths were now flat having been laid with the Hazel which had been coppiced hazel. This meant that the grass could now be mowed. It was reported that Great Crested Newts had been found recently on the Common following a survey carried out by Aaron Brown from Norfolk Wildlife Trust. NS had also attended the survey. The tree on the common has woodpeckers etc so it would be left. There was also a short discussion regarding the reeds that had taken hold of the ponds, and the approach that could be used to remove them. This would be discussed further at a later date.

# b. Black Shed update

GN suggested that a meeting should be held to specifically consider the future of the Black Shed, possible to be held on Tuesday 4th June at 7pm at GN’s. GN would circulate the survey that had been carried out by the structural engineer. DD would list what was needed in order to apply for grants.

**c. New Victory Hall update**   
DD reported that the hall was running successfully and was busy with a lot of new bookings.

**d. Defibrillators**Pennygate defibrillator: The electrics were in place and the location of it had been reported to London Hearts who had supplied the grant with evidence of its installation. DD was in the process of agreeing a date with the trainer and then it would be fully usable.

Barton Turf: This had been installed and was functional. Stickers had been inserted in the cabinet with instructions.

1. **Recent Incident at Irstead Staithe**

Signage would need to be arranged for anglers and moorers to explain clearly who had the right of way**.**

1. **Correspondence**

NOTED.

**10. Water treatment results**

Water treatment information had been received. It had not given the full information that was required. NNDC would be contacted for advice.

1. **Policies**

Standing Orders and Financial Regulations would be considered at the next meeting.

**12. Highways Issues**   
Some of the highways repairs had been completed, however not all the pot holes had been repaired.

**13. Finance:**   
13a. The financial statement was agreed.   
13b. The following payments were agreed;

1. Nicola Ledain – outstanding salary since December 2022: £2212.36 (chq nos. 101022, 101023, 101024)
2. HMRC Dec 2022 – March 2024: £1104.60 (chq no, 101025)

13c The following payments were agreed on behalf of Barton Turf Community Charities

1. Countrystyle Recycling: £24.00 (chq no. 100306)
2. Business Rates for Black Shed – NNDC: £178.67 (chq no. 100307)

13d The following payment had been made to London Hearts for a defibrialltor since the last meeting: £750 (chq no. 101021)

**14.** **Planning**

There were no planning matters.

1. **Items for next agenda or for Communities Charity meeting**  
   The next meeting would be held on Tuesday 18 June at 7pm. Items would be requested nearer the time.

Meeting ended at 9pm